

# Instructions to Authors

## Categories of papers

The journal contains original papers, short communications, review papers, case reports, regional reports, field action reports, book reviews, picture in tropical medicine and health and letters to the editor including reports and advance notices about conferences, workshops, and so on. When necessary, review papers in Japanese (with English titles and abstracts) are published as supplements.

## Classifications

Viral infection, bacterial infection, parasitic infection, vectors, pathogenic animals, public health, international health(including nursing,maternal and child health and reproductive health), development of medicine, vaccine and diagnostic tools, travellers' health and other health issues related to tropical diseases.

## Conflict of Interest

Conflicts of interest that authors are obligated to disclose are limited to matters in connection with companies or for-profit organizations connected with the submission content. If any conflict exists, authors should state by means of “ Conflict of Interest Statement” which you can get from our website.

## Structure of manuscript (General principle)

### 1. Title page

#### 1) Title

- 2) Author's name(s) and institutional affiliation(s) : Japanese author's name should be in order of 'First Name Surname' (e.g. Taro Suzuki) , non-Japanese should be 'First Name Initial of Middle name. Surname'(e.g. James C. Bond).
- 3) Contact information for corresponding author: The name, mailing address, telephone and fax numbers, and e-mail address of the author responsible for correspondence about the manuscript. The corresponding author should indicate clearly whether his or her e-mail address can be published.
- 4) Disclaimers, if any.
- 5) The number of figures, tables and pictures.

## **2. Abstract and Keywords**

The abstract should provide the context or background for the study and should state the study's purpose, basic procedures, main findings, and principal conclusions. It should emphasize new and important aspects of the study or observations. Three to ten keywords should be listed below the abstract.

## **3. Introduction**

Provide a context or background for the study.

## **4. Methods**

Target population/area, sample/sampling, description of intervention, input resources, analysis/evaluation method, statistical method, etc.

## **5. Results**

Present your results in logical sequence in the text, tables, and illustrations, giving the main or most important findings . Do not repeat all the data in the tables or illustrations in the text; emphasize or summarize only the most important observations.

## **6. Discussion**

Emphasize the new and important aspects of the study and the conclusions that follow from them.

## **7. References**

References should be numbered consecutively in the order in which they are first mentioned in the text. All the references should be listed in the end of the text.

Reference numbers such as [1] , [2] , [3] ... should be marked at the end of the corresponding part in the text. References cited only in tables or figure

legends should be numbered in accordance with the sequence established by the first identification in the text of particular table or figure.

Authors should consult NLM's Citing Medicine (NLM...National Library of Medicine) for information on its recommended formats for a variety of reference types.

## **8. Acknowledgements** (could be omitted)

Can include Information on grants received

## **Submission**

The Japanese Society of Tropical Medicine accepts online paper submissions through the following website, <http://www.jstage.jst.go.jp/browse/tmh>.

Manuscripts should be written in English or Japanese. Manuscripts in Japanese need abstracts in English. The manuscript form and method should follow the Vancouver

Style. For details, see past issues or visit the following website.<http://www.icmje.org/>

A manuscript that does not contain information previously published (except as a meeting abstract or by submission of sequence data to an electronic database) and is not under consideration for publication elsewhere can be submitted.

The formatting guidelines are as below:

- A) Font: Arial or Times New Roman
- B) Font size: 12
- C) Double-space
- D) Paper size: A4
- E) Paginate all pages
- F) Margins: top margin – 35mm, side margins – 27mm, bottom margin – 30mm

For figures, graphs and/or photographs, use JPEG, PNG, TIFF, or GIF format.

When authors are requested final submission after proofread by a native speaker, they

Should upload both PDF version and MS-WORD version; PDF to "Final manuscript"

and MS-WORD to "Supplemental Information". And don't forget to attach figures and

pictures by appropriate formats. When accepted, figures and photos could be

requested to send by the publisher.

### **Duration of the review**

The decision regarding acceptance for publication of a manuscript is made by the editorial board within 4 weeks.

### **Proofreading by a native English speaker (before final submission)**

All manuscripts are proofread by a native English speaker.

Authors should submit the proofread manuscripts as the finals.

### **Online advance publication**

After the acceptance of the paper for publication, the paper will be processed for online publication through J-STAGE system as soon as possible.

## **Copyright**

Copyrights of published papers are transferred from the author(s) to the Japanese Society of Tropical Medicine.

## **Ethical rules**

- 1) When human study, authors are requested to obtain informed consent from participants based on the Declaration of Helsinki.(<http://www.wma.net/e/policy/b3.htm>) Moreover, study plans must be approved before implementation by appropriate ethical committees in the institution to which authors belong. This approval of contents should be attached to manuscripts or stated clearly in the text.
- 2) Studies which use experimental animals should follow the regulations of the institution to which authors belong.
- 3) When applicable domestic guidelines present, including those for epidemiological studies, human genome, stem cell research, genetic manipulation and conflict of interest, description of those considerations is also required.
- 4) When the research was performed in more than two countries, it should follow each country's ethical guidelines or recommendations.

## **Cost of publication**

The Society covers the cost of the first two pages of the manuscript but asks authors to pay printing costs (¥8,500 or USD75.00 per page) for each page thereafter. Please note that reprints are prepared in bunches of 50.

